

RCMC**RCMC Share Registry Pvt. Ltd.**

CIN: U67120DL1950PTC001854
 B-25/1, First Floor, Okhla Industrial Area, Phase – II, New Delhi – 110 020
 Phone: 011-26387320,21; Fax: 011-26387322
 E-mail: investor.services@rcmcdelhi.com; Website: http://www.rcmcdelhi.com

Unit: HB Group

15/06/2018

Payment of Dividend through Electronic mode
(NECS / NEFT / RTGS)

Dear Shareholder,

SEBI vide its Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 Dated April 20, 2018 has directed all listed companies to ensure that any payment of Dividend to the Shareholders is made through electronic channels such as NECS/NEFT/RTGS. The Companies through their RTAs are further directed to collect copy of PAN and Bank Account details of all Shareholders holding Shares in physical form.

In view of the same, we request you to:

- 1) Furnish your PAN and Bank Account details in the format provided herewith.
- 2) Furnish self-attested copy of your PAN Card along with cancelled "Name printed Cheque" in original or copy of Bank Passbook / Bank Statement duly attested by the Bank.
- 3) Convert your holding into Demat Form.
- 4) Provide / update your E-mail ID for communication purpose.

We wish to highlight the below benefits of receiving payments through the Electronic mode rather than receiving drafts / warrants in physical mode.

- Ensures timely credit of funds to the specified accounts.
- Ensures credits are done seamlessly without manual intervention.
- Eliminates postal/ mailing delays.
- Saves your effort of safekeeping and depositing of physical drafts / warrants at a bank.
- Helps track receipt of payments from the bank statements.

Kindly provide the required details within 21 days of receipt of this letter.

Thanking You,

Yours faithfully

For RCMC Share Registry Pvt. Ltd.**Sd/-****Authorized Signatory**

(This being the computer generated letter no signature is required)

Submission of PAN, Bank details and Mandate Form for receiving Payment of Dividend through Electronic Payment mode (NECS/NEFT/RTGS)

(Please fill in the information in **CAPITAL LETTERS** in **ENGLISH ONLY**)

RCMC SHARE REGISTRY PRIVATE LIMITED

**B-25/1, First Floor,
 Okhla Industrial Area, Phase-II,
 New Delhi – 110020**

I hereby give my mandate to credit my Dividend on the Shares held by me under the Folio mentioned directly to my Bank Account through the National Electronic Clearing System NECS/NEFT/RTGS.

UNIT	Folio No.
HB Stockholdings Limited	
HB Portfolio Limited	
HB Estate Developers Limited	

E-mail ID	
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PAN DETAILS

	Name	PAN No.
First/Sole Holder		
Second Joint Holder		
Third Joint Holder		

BANK DETAILS

Bank Name			
Branch Address			
Bank Account No.			
Account type (Please ✓ relevant box)	SAVINGS	CURRENT	CASH CREDIT
MICR Code (9 digits)			
IFSC Code (11 digits)			

I/we hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete or incorrect information, I/we would not hold the Company / RTA responsible. I/we undertake to inform any subsequent changes in the above particulars before the relevant Book closure / Record Date(s).

Place:**Date:**

Signature of Sole/First Holder

Signature(s) of Joint Holder(s)

Instructions:

1. Please send the duly completed and signed form.
2. For any changes, fresh form needs to be submitted in the same format.
3. Fax/Scanned copy of this form shall not be accepted.
4. Please attach copy of PAN card along with cancelled cheque leaf.